



**Westlake Demons Athletic Boosters Meeting Minutes  
March 5 2020**

**Athletic Director's Report: not present, see report**

- **No financial requests**
- **Thank you to WDAB for purchasing tickets for Girls' basketball game**
- **Continue to use proper hygiene, washing hands, etc... share with athletes**
- **Kathy McKenzie's mother's funeral**
- **Winter banquets, see dates and changes**
- **Spring awards May 28<sup>th</sup> at 6PM in PAC, 3 sport athletes will get t-shirts for those athletes**
- **Picture day, Thursday March 12<sup>th</sup>; all pictures on same day including Senior Banners**
- **Conference Update: moving to Great Lakes Conference in 2021; will be 2 divisions (see list on report)**
- **Tony working with Admin about LBMS teacher selling t-shirts out of basement to shut this down**

**1. Requests/Financial/Guest  
Officers Reports**

**President: Tim Bihn**

*Motion to approve February minutes: Diane Gallagher*

*Second: Virnette*

*All vote, motion carries,*

**Tim's report:**

- Working on 3 team athlete t-shirts, working with Tony to get an order shortly after spring break for the May Awards night
- Congratulations to Girls/Boys Bowling and Girls Basketball teams, all won districts!
- Will begin to work with Tony next year to update the banners for GL Conference, will need banners replaced with new teams for both WHS and LBMS
- Spring Sports, picture date March 12, moved due to Dollars for Scholars which is 6PM on Friday, March 13<sup>th</sup>
- Working on signage for weight room and Hall of Pride, working with Megan

**Open Positions**

- None at present



- Will have to start researching for open positions for next year; need to create a nominating committee to look at what positions will need to be filled. Will need to find people to fill positions for next year. Jenny will do W Shop next year; need someone for concessions.

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**Vice President: Dana Wolfe**

- Currently about \$17K in revenue, focus on Derby at this point
- Program looks to be bigger than last year
- Main focus is selling the horses and attendees to fill tables, 55 horses' left to sell
- Trying to see about 100 more tickets
- Program was donated (printing) this year; HKM donated programs
- Alcohol, still need a few more teams to donate to Joyce, also need wine
- LBMS still need a few more raffle baskets
- Have 2 volunteers who are working the entire night but could still need a few more
- Every shift for coaches for races filled except for later shift; may need 2 more coaches
- New sponsors and faithful supporters returning
- Will send out more posts on social media to push sales of horses and tickets
- Deadline for ads for book is next Friday, need to get horses sold in advance
- 11 gold sponsors and 13 tables, need to fill the tables
- Disclaimer, casino cannot win money but can use chips for raffle basket or buy items
- No live auction except for race

**Treasurer: Tricia Balch**

- No present

**Secretary: Ivy Arndt**

- Sign in please on signup sheet
- Send info if not at meeting
- Is everyone getting emails, please sign up on sheet with emails, will update Constant Contact

**Committee Reports**

**Alumni & Community Relations: Megan Moutoux**

- Not present

**Concessions: Jenny Pirnat & Angela Kolocouris**

- Spring schedule out on WDAB website, will ask reps to send again, no sign-ups just yet
- Don't have a list of incoming freshmen athletes; need to be added to email list by the coaches
- Some parent reps are working to get updated list from incoming freshmen
- Jennie doing Dollar for Scholars; sign up for that is separate

**Membership: Laurel Clarke**

- **Nothing new; will talk with Tony about ticketing**
- **Deadline for Senior parents to be members for WDAB scholarship is**

**Public Relations: Marti Bowman**

- Not present, sent report



**Scholarships: Diane Norris**

- Not present, just getting details on website for kids to start applying

**Senior Banners: Jessica Hennessey**

- Tim will let her know about change in date for picture day with Tony's new schedule
- Question about releasing the student images if parents bought the banner, will check into trying to get images available
- Banners are very good compared to other schools; want to hold on to current photographer as they do such a great job
- Concern regarding the photographer (LifeTouch) will be rushing through all the photos on picture day now that all on same day. Tim believes the school pays through a separate contractor. Out of WDAB control without WDAB paying for the pictures. According to Tony no power due to contract with school. Tony shared WDAB's concern with Kocavar who signed the contract with the school; Kocavar was going to address with photographer.
- Tim will work on getting the senior banner down to give to Tony to give to seniors at banquets; will need them by this weekend as the banquet is Monday

**Social Media: Amy Havelka,**

- Will be posting about notes from tonight's meeting re: Derby
- Anything needed posted please send to Amy
- The more people share the better the post will be communicated

**Spaghetti Dinner: Chuck Backus & Bill Chmielowiec,**

- No present
- Tricia shared financials, brought in over \$3000 and spent about \$1600
- \$2100 of about profit

**Spirit Rally: Dana Hartup**

- Scheduled for Aug 12<sup>th</sup>
- Picked up signs from last year
- Will need to have signs redone for 2020, banner over Hilliard
- Need a few new games; open to ideas
- DJ has been booked
- Will have player's names painted and ready for Spirit Rally
- Will plan a meeting after Derby

**Corporate Sponsorships: Gina Redinger, not present see notes**

- Gina, turning over some to Dana; still working on water bottles
- Need to let Dana know if running low in concessions
- Gina was following up from sponsors regarding payment for water bottle and Madison asked about invoice for Derby photo booth



**Sports Programs: Dianne Gallagher:**

- Spring program in production; most of the ads come from winter program, waiting on photos; will need to ID students from team reps; will have in hand by 1st or 2<sup>nd</sup> week of April
- Some programs still left we can sell at banquet
- Good luck Ads due March 14<sup>th</sup>, team reps let parents know for Spring sports; continue to check
- Gina will not be doing advertising sales and will be stepping down; will need someone to step-up to take on the advertising sales; already have a great list of advertisers to work with
- With change in conference

**Volunteer & Team Reps: Cheryl Bansek, not present**

- Cheryl has been sending out emails to team reps as she gets them

**Varsity Jackets: Sharon Prexta**

- Nothing to report

**The W Shop/Truck: Gina Redinger & Tim Bihn**

**Spirit Wear**

- Slow time of year right now
- March and April hours are posted; Tuesday's open during student lunches 10:30-1
- Will be open for Dollar for Scholars
- Will post hours for May and then will close store end of May and do inventory and send to Tricia
- Refreshed inventory after the holidays
- Possibly have an end of season sale?
- Megan is looking at dates for next year to coordinate with Alumni reunions to have W Shop open during school tours
- Question regarding the team coaches asking for other items for teams; District One is the current provided for team specific ware; does this cut into sales at W Shop. Recommend to Tony regarding the contract with District One should be team specific only if no sport on the gear they should not be able to sell it. Suggestion to Tony to recommend to coaches to check with W Shop on what is available before setting up order request.

**Website: Lori Jolliffe**

- Not present

**Yard Signs: Carolyn Hansen**

- Flier went to all spring sports should be getting

**NEW BUSINESS:** need to find committee to help find member to fill the following positions

Spots that will be open



Concessions

Spaghetti Dinner

Yard Signs

Sports Programs Advertising

Corporate Sponsors

Dana Hartup son at LBMS going to States for wrestling in Youngstown

- *Motion to adjourn: Dana Hartup*  
*Second: Dana Wolfe*  
*All vote motion carries*

Next meeting: Thursday, April 2 - 7P at WHS/Red Brick Room





## Athletic Director Report-1/9/2020

1. Requests/Financial/Guest
  - a. Update on requests for 19-20
    - i. The Demon Code banners (professional development)
  - b. Requests
    - i. No requests at this time
  
2. Thank you to all/Congrats/Prayers/Volunteer opportunities
  - a. Thank you to concessions for Christmas activities!
  - b. Kathy Mackenzie-has returned
  
3. Updates
  - a. Spring Banquets-policy, time
    - i. Policy-athletes are expected to attend their end of season banquet
    - ii. 3/9-Wrestling, Swimming, Bowling, Gymnastics
    - iii. 3/10-Hockey, Boys Basketball, Girls Basketball, Cheerleading
  - b. Winter Events
    - i. Gymnastics Senior night Sunday afternoon 2 pm
    - ii. Military Appreciation Night next Friday night
    - iii. GBK Senior-2/1, BBK-2/18, WR-1/16, SW-1/18
  - c. Athletic Trainer update
  - d. Conference update