



**Westlake Demons Athletic Boosters Meeting Minutes  
July 16 2020 – COVID-19 Virtual Zoom Meeting**

**Athletic Director's Report:**

- Forward a budget request for HUDL account, will send to Dana & Tim then sent to Tricia. Coming up for renewal. Had HUDL combine everything, took off the sports there not using; added LAX, Soccer & Hockey.
- Some discussions with coaches to see where there are with budget requests; will share with Tim & Dana
- A few highlights:
- Tennis hitting wall, Coach Cook indoor time and ball baskets
- Golf, range fees, better price this year
- Wrestling, replace items at LBMS
- Swimming/diving, upgrade software system that does scoring; REC center upgraded the swimming but will need for diving
- Hockey, jerseys need replaced, looking at District 1 for new home and away jerseys
- Field Maint. Pole vault, tennis wall
- General Request; cut weight room in half and professional development in half; kept training and hall of pride as it was
- Looking at around \$52,000 in requests
- Still looking for some uniforms that need returned; have placed fees on accounts for students who have not returned uniforms
- Special thank you to coaches who have had workouts; doing their best in the name of safety
- Have not had any COVID-19 cases so far
- Had a call with AD's in north east Ohio and what has happened with positive COVID tests have been working well
- Letter from Dr Goggin regarding change in start date of school to Sept 8<sup>th</sup>; will have to adjust schedules to adapt
- 3 plans provided by Dr Goggin were emailed to parents to get input from parents
- Has been involved with plans for re-opening of schools
- Department chairs have some great plans; glad that school was bumped back to allow for plans to get in place
- Message to coaches, be safe & smart and follow orders/guidelines from Gov
- Facilities update: Board are going to improve baseball and softball fields, some significant improvements



- Concerned with large crack in tennis court; company coming out to look at crack; seems to be getting larger and wider, looking into get fixed
- Met with Head of Maintenance – do his best to keep up with things; Herzberger Field had been fixed up behind Parkside
- Season Passes: treasurer has nixed plan to do paperless tickets; still on track to do Season Passes with Hometown. Will have to show pass on phone or print and bring to game
- Will continue to work with them as we get closer to getting back to fall sports
- Fall Update: Director OHSA Jerry Snodgrass was relieved of duty 2 weeks ago; AD are not happy with this decision. Current President is from Noble County. OHSA has given very little direction and said up to each school district to decide if they want to sponsor sports. As of now, on track August 1 start date for fall sports. Gateway registration is open on July 22<sup>nd</sup> for students to register for back to school. Will still need to turn in the actual physical to AD office.
- Free Physicals goes through next Friday through UH at several locations
- Transportation depends on what county school is in. if there is fall football the band will not travel to away games; most likely will have attendance limits to fall sports
- Golf Tennis & Volleyball and still allowed to compete; Football and Soccer still inter-squad scrimmages. Very frustrating
- Should have thought about flip-flopping spring and fall season; would like to play the sports we can play as long as we can play safely; that is if students are in school.
- Questions...softball/baseball fields grant was received to update the fields; going to engage the district to see what they want to do and the grant can be used for something else if the district isn't going to do everything that needs done; spend district \$\$ first and then grant \$\$
- What is process for sanitizing of gym; schedule for blocks of hour; wiped/sanitized spray after practice; getting areas 3-4 x/day to stay on top of sanitizing.
- Will soccer be able to compete; discuss with coaches
- Girls CCCFS collecting backpacks- doing an event to gather items girls' soccer team collecting items
- Another update searching again for girl's LAX coach
- If students do go back to school but parents want student to do virtual school, the student athlete can still play sports- OHSA has allowed this
- With the support of WDAB pushing the masks can some of the proceeds go back to WDAB to help support WDAB, Tony will ask District 1 to see

## **1. Requests/Financial/Guest Reports**

**President: Tim Bihn**



*Motion to approve May minutes: Megan*

*Second: Tricia Balch*

*All vote, motion carries,*

Tim's report:

- Asked if the school cleans the WDAB floors, ok for school to clean

#### **Open Positions**

- Still need to fill a few positions
- Terms are up for a few chairpersons and we need your assistance to continue to help WDAB thrive with the main goal of supporting our student athletes at LBMS and WHS.
- **Open Positions for 2020-2022 (July 1, 2020 - June 30, 2022)**
- **Concessions** - Manage and coordinate all the concession stands including inventory and volunteers.
- **Corporate Sponsors & Sports – Ads will be combined** Maintain, renew and seek new corporate sponsors, including event partnerships. Dana will assist for now but will need to have this position filled
- **Volunteer & Team Reps** – Carrie will take this on
- If you are interested in one of the positions, or would like to find out additional information, please email Tim Bihn ([tbihn.wdab@gmail.com](mailto:tbihn.wdab@gmail.com)).

**Vice President: Dana Wolfe**

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**Treasurer: Tricia Balch**

- Have about 5 outstanding checks from last year
- Balance just under \$179K cash, reserves \$112, 400 in cash with reserves
- Might be looking at doing QuickBooks on line to make systems easier

**Secretary: Ivy Arndt**

- Nothing to report

#### **Committee Reports**

**Alumni & Community Relations: Megan Moutoux**

- If you are team rep and have a database of former player/Alumni, please send list to Megan; also if you follow any on IG/FB/Twitter share with these 3 social media outlets and accolades in regards to alumni athletes
- Homecoming game dinner; still need to have discussion

#### **Concessions:**

- Open position
- Tony has stopped in to check on concessions all looks good

**Membership: Laurel Clarke**

- Will set up a meeting with Tim, Tony & Dan about what will happen with membership; update the membership form for whatever will be done with passes and membership levels



- Tony will reach out next week with an update from state to set-up meeting

**Public Relations: Marti Bowman**

- Not present

**Scholarships: Diane Norris**

- Tony received a thank you note from Jane Protus

**Senior Banners: Jessica Hennessey**

- Did meet with Lenore will release the images for Senior Banner to use to promote online; in exchange would like a table the stadium at first football game. This has been approved.
- Supposed to have fall pictures but will not do team shots; will figure out a way to do something creative to get a collective team photo

**Social Media: Amy Havelka,**

- Keep sending information to have posted
- Hold off on sending any info on picture day
- Will post again about open positions

**Spaghetti Dinner:**

- No update

**Spirit Rally: Dana Hartup**

- **Not present- Tim provided an update: waiting to hear will have a meeting with Mr. Wilson, leaning towards no but will talk to Dr Goggin to get his opinion before a decision is made.**

**Corporate Sponsorships: Gina Redinger**

- Not present

**Sports Programs: Dianne Gallagher**

- Waiting to see what happens to see if we have sports.
- Dana asked to reach out to printer to see what the time frame is if we need to get something printed within 10 days or less. What is there staffing model can they do this

**Volunteer & Team Reps: Carrie**

- Tim will share details of responsibilities with Carrie

**Varsity Jackets: Sharon Prexta**

- Nothing new – not present

**The W Shop/Truck: Jenny Pirnat**

**Spirit Wear**

- Inventory has been completed
- Gina will work with Jenny to transition over



**Website: Lori Jolliffe – not present –**

- Website needs to be cleaned up and updated; old data on the site; Ivy will reach out to Lori to see about getting updated

**Yard Signs: Carolyn Hansen - Carrie Rendziak will take over this position**

- Just waiting to see if sports will be played...

**NEW BUSINESS:**

- Brandon - hockey coach just wanted to join and say thanks!
- *Motion to adjourn: Tim Bihn*  
*Second: Tricia Balch*  
*All vote motion carries*

Next meeting: August 6 2020

**Virtual Sign-Up/In Attendance:**

- Dana Wolfe
- Tim Bihn
- Tricia Balch
- Ivy Arndt
- Laurel Clark
- Amy Havelka
- Urban in for Donna Davidson
- Carrie Rendziak
- Tony Cipollone
- Megan
- June Peer
- Deb Gallagher
- Brendan T
- Donna Davisson



## **Athletic Director Report-5/14/2020**

### **1. Requests/Financial/Guest**

- a. Update on requests 19-20
- b. Requests
  - i. Have told coaches that currently holding all requests
- c. Budget impact for district is not known at this time but there could be long lasting implications without football, soccer

### **2. Thank you to all/Congrats/Prayers/Volunteer opportunities**

- a. Thank you to so many of you for doing different things for our athletes and especially our seniors, it is a tough time but I think we are doing the best we can
- b. Office hours will vary, custodians are cleaning, Kathy and I are staggering our time in the office because of the set up

### **3. Updates**

- a. New Coaches (Kuns, Teets, Cuomo, Rojeck)
- b. Spring uniform collection and award distribution
- i. Baseball, Softball, Lacrosse-all seniors and varsity team members will receive a letter
- ii. Tennis, Track-all seniors will receive a letter and underclassmen will be granted opportunity to double letter next season
- iii. Plaques for 4 year letter winners are on hold until trophy/photography get caught up
  - c. Departmental/OHSAA awards
  - .Will film next week (arranging with Les Szekly and Doug Warnke)
- i. May 28th was the night it was supposed to happen so I plan to air on that night
  - d. Senior days/nights
  - .Each head coach is determining what works best for their team (softball, glax)
- e. 3 sport athlete pulling data-prior to spring break
- f. Facilities are still shut down until 6/30-maybe
- g. No contact until May 31st, 10 days waived
- h. Pictures-we have not had any communication with lifetouch as of yesterday
- i. Fall update
- .OHSAA
  1. Physicals still required-updated forms on website or OHSAA.org
- i. District

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**WESTLAKE  
DEMONS**

ALL ATHLETICS / ONE GOAL

[westlakeathleticboosters.org](http://westlakeathleticboosters.org)



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