



Westlake Demons Athletic Boosters Meeting Minutes
June 7, 2018, 7p – Hooley House

Motion to approve minutes from May Meeting – Meredith LaVecchia
Second, Ed Blair
All vote, motion carries

Athletic Director's Report

- Thank you for a great year; coaches and athletic staff appreciate WDAB
- Budget requests will be voted on later in the meeting
- Drug testing will likely be approved at 6/29 Board meeting; they met with each of the classes that will be affected and had positive results
- Track will be shut down in June for a few days to tear up old surface and be resurfaced. We can run mid-week SWC meets and host Invitationals
- Last Monday was Spring Sports banquet
- Dominic Bauer placed 12th in State track meet
- Megan Spriggs will be taking over as Equipment Manager
- Goal is to have fall and winter schedules online next week
- Met with new Westlake Sports Reporter – he is enthusiastic and looking forward to covering our sports
- Still working with city on Recreation – turf to Reid field
- Funding requests
 - Highlight: sessions from the Positive Coaching Alliance for athletes and parents; Tony does not receive any money from the School Board for Professional Development so this will hopefully meet those needs
 - Tony cannot guaranty that coaches will participate, but he will try to get them there
 - DISCUSSION:
 - Dana Hartup: this is a good thing, WBL provided this training and it was well-received
 - Larry Cahill: we need the coaches to dress better for the banquets, and act like they want to be there, and act like the kids mean something to you.
 - Gina – this is a good approach to how we can work on making this better; they get that culture is about everybody: coaches, parents, staff, athletes. This is a positive attempt to make our culture better
 - Ed – what are we going to do to get more parents involved? Gina – I am not sure; Tony – we need to start somewhere
 - Gina: I met with leaders at other schools who gave this program and they had great reviews
 - Where is bowling in the budget? Tony: Bowling has not yet been approved as a Varsity Sport. Tony needs to speak with Superintendent again, as his budget is stretched very thin. It should be a 3-year process, start as Club then move to Varsity. Dr. Goggin is not prepared to make Bowling a Varsity sport because they will need a contract for coaches, etc.

Football Helmets/Chute \$5,000.00
Boys Soccer
LBMS New 7/8 grade VB jerseys \$1,500.00
Girls Soccer Warmup jackets \$3,000.00



Girls Tennis Shed, indoor time \$5,500.00

Girls VB Training aids \$1,000.00

Boys Golf

Girls Golf

Boys XC Shelter Tent \$2,000.00

Girls XC

Cheerleading Breakaway \$1,000.00

Motion to approve funding requests as presented: Eric Hanson

Sandy Blair seconds

All vote, motion carries.

- 4 New Picnic Tables donated for tailgate area – will be in place for Rally, donated by Gary DiLillo

Officers Reports

President – Gina Redinger

Votes

- Vote - Jen Rujawitz for Treasurer 2018-2020
- Vote – Lori Jolliffe for Secretary 2018-2019
 - Motion to approve Jen and Lori: Meredith LaVecchia
 - Motion seconded: Eric Hanson
 - All vote, motion carries*

2018-2019 Executive Board:

President Gina Redinger

Vice President, Fundraising Meredith LaVecchia

Secretary Lori Jolliffe

Treasurer Jen Rujawitz

- Vote – Review and Approval of updated by-laws
 - Motion to accept new by-laws: Tish Henry
 - Motion Seconded: Kiersten Cahill
 - All vote, motion carries*
- Review of WDAB Committee Changes – All Committees Covered
 - NEW> Spirit Rally — Dana & Ellen Hartup
 - Sports Programs — Diane Gallagher
 - Membership – Laurel Clarke
 - Scholarships – Laurie Walsh
- Hall of Pride
 - Presentation will take place at 2019 Spaghetti Dinner
 - Organization will begin over summer
 - Megan is collecting photos
 - Record Boards are almost complete
- August 1 - WDAB Packets to Families
 - Program Good Luck Ads – Julie Novak
 - Yard Sign Order Forms – Lisa Feldner



- Membership Forms – Laurel Clark
- The W Shop Hours & Varsity Letter Jacket Form – Kelly, Fawn & Sharon
- Photo Dates & Senior Banner Information
- Spirit Rally Flyer
 - Email sent to FALL Team Reps with attached documents
 - Hard copies sent to me for duplication and assembly
 - Given out at Parent/Team Meetings via Team Rep – give them information on what to say so all delivering consistent message from WDAB
 - All Forms should try and have SAME DEADLINE – let's work together on this
 - Information up on Web – send your information to Lori
- Recognize outgoing Executive Board Members
 - Officers
 - Barb Kerr – 2 years Treasurer
 - Tish Henry – 1-year Vice-President
 - Committee Chairpersons
 - Sandy Blair – 4 years Membership
 - Christine Brown & Laura Lyle – 2 years Concessions
 - Lisa & Jim Feldner – 2 years Spaghetti Dinner
 - WDAB Exemplary Service Awards – recap and personal recognition for our collective accomplishments
 - Building Blocks – Sandy Blair for her four years as WDAB Membership Chair
 - Innovation – Kelly Ilg and Fawn Carson for their work on the W Shop
 - Positive Culture Award – Meredith LaVecchia for a lot!
 - Tireless Service – Christine Brown for her work on Concessions

Vice President – Tish Henry

- Last email to team reps will go soon about the 4th of July parade
- Quilt maker is looking for shirts for next year

Vice President Fundraising – Meredith LaVecchia

- Signage for sponsorships at the fields
- Water bottles – we are evaluating inventory to see what we need for fall

Treasurer – Barb Kerr - See attached

- Current available balance is \$130K; we need to show \$60K Hall of Pride money as a Liability so it is not reflected in our cash on hand
- PLEASE send any end of year expenses ASAP
- Please send clothing inventory
 - Renee Beaver – we should consider using an app to stay in touch better
 - Lori will look into the apps that we can use

Secretary – Lori Jolliffe, no report



Committee Reports

Alumni – Megan Moutoux

- Gave all graduates window clings
- Hall of Pride: moving along; we need pictures from Alumni, etc.
- Need volunteers to go through the storage room

Concessions – Christine Brown – not present, no report

Membership – Sandy Blair

- Membership was up this year; she will help Laurel with the transition
- Let's put membership flyer in with LBMS gym uniform
- Renee – let's recognize the members more often

Publicity – Melissa Grimes

- PR is going out soon on Hall of Pride / Scholarships
- Story on Demon Derby is going out

Scholarships – Laurie Walsh

- Gave out \$3500 in total funds to 7 athletes: Kelley Moutoux, Patrick Lee, Steve Brewer, Angela Campo, Matthew Vuku, Abigail Falcone, Melaine Rence

Senior Banners – Roberta Rence

- Will be on a Sunday (per Gina)

Spaghetti Dinner – Jim & Lisa Feldner (*not present, no report*)

Spirit Wear – Kelly Ilg, Fawn Carson

- They are in midst of inventory and totaling sales
- Amy Stanton in managing the PE uniforms

Spirit Rally – Dana and Ellen Hartup

- August 15th is the date
- 3 main entrée trucks; 2 dessert trucks
- Band boosters are selling water; Band will play
- Demon Voice is not available – he will be at Crushers
- There will be a new band
- Dunk Tank will return
- Will reach out to youth associations

Sports Programs – Gina Redinger

- Meeting with new person to go over

Varsity Jackets – Sharon Prexta

Volunteer Coordinator (non-concession) – Cheryl Bansek

Website – Lori Jolliffe

New Business

- Need a volunteer to help coordinate WDAB Tailgate / it will be on Homecoming (October 5th)
- Sunday, August 5th – team photo date
- 9th grade baseball team won SWC Championship – do we buy them shirts? Moving forward with Freshmen baseball shirts. Discussion tabled.

Motion to adjourn:

First: Kelly Ilg

Second: Ed Blair

All vote, motion carries.

Next meeting: August 9, 2018 - 7p – Westlake High School Red Brick Room

Westlake Demons Athletic Boosters

7-Jun-18

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Westlake Demon Athletic Boosters

Balance Sheet

As of May 31, 2018

May 31, 18

ASSETS

Current Assets	
Checking/Savings	
1000 · Cash	
1005 · Petty Cash - Spirit Wear	350.00
1010 · Checking - First Fed Lakewood	155,434.22
Total 1000 · Cash	155,784.22
Total Checking/Savings	155,784.22
Accounts Receivable	
1100 · Accounts Receivable	1,660.00
Total Accounts Receivable	1,660.00
Other Current Assets	
1200 · Other Current Assets	
1210 · Spirit Wear Inventory	24,201.97
1220 · Spirit Wear PE Uniforms	4,925.25
Total 1200 · Other Current Assets	29,127.22
Total Other Current Assets	29,127.22
Total Current Assets	186,571.44
TOTAL ASSETS	186,571.44

LIABILITIES & EQUITY

Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	4,500.00
Total Accounts Payable	4,500.00
Other Current Liabilities	
2100 · Other Current Liabilities	
2120 · Weight Room	50.00
2200 · Reserves	
2210 · Baseball	2,521.97
2215 · Basketball - Boys	-88.15
2216 · Basketball - Girls	275.00
2220 · Golf - Boys	4.51
2225 · Football	
2227 · FB Golf Outing	
2227A · Golfers	7,600.00
2227B · Sponsors	7,400.00
2227C · Costs	-7,382.50
2227D · Auction/Beverages/Etc	2,396.00
Total 2227 · FB Golf Outing	10,013.50
2225 · Football - Other	100.02
Total 2225 · Football	10,113.52

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Accrual Basis

Westlake Demon Athletic Boosters

Balance Sheet

As of May 31, 2018

	May 31, 18
2230 · Lacrosse - Boys	813.21
2232 · Lacrosse - Girls	2,646.14
2235 · Soccer - Boys	648.70
2236 · Soccer - Girls	75.23
2240 · Cheerleading	150.00
2245 · Gymnastics	78.60
2250 · Wrestling	60.00
2255 · Softball	1,357.45
Total 2200 · Reserves	18,656.18
Total 2100 · Other Current Liabilities	18,706.18
Total Other Current Liabilities	18,706.18
Total Current Liabilities	23,206.18
Total Liabilities	23,206.18
Equity	
30000 · Opening Balance Equity	57,035.89
32000 · Unrestricted Net Assets	58,771.38
Net Income	47,557.99
Total Equity	163,365.26
TOTAL LIABILITIES & EQUITY	<u>186,571.44</u>

Westlake Demon Athletic Boosters

06/03/18

Profit & Loss

Accrual Basis

July 2017 through May 2018

Jul '17 - May 18

Ordinary Income/Expense

Income

4000 · Revenue

4100 · Revenue - Events

4105 · 50/50 Raffle 1,097.00

4110 · Spaghetti Dinner Advertising 450.00

4115 · Spaghetti Dinner 2,312.00

4125 · Demon Derby

4125A · Ticket Sales 15,824.00

4125B · Horse/Jockey Sales 3,120.00

4125C · Race Sponsor 3,750.00

4125D · Corporate Sponsor 5,500.00

4125E · Derby Program Ad 1,225.00

4125F · Beer/Wine 520.00

4125H · Party on the Patio 4,580.00

4125I · Sideboards 1,300.00

4125J · Silent Auction 5,160.00

4125K · Raffles Tickets 1,700.00

4125M · Jello Shots 937.00

4125N · Demon Blanket 820.00

4125O · Races 5,382.00

Total 4125 · Demon Derby 49,818.00

4130 · Spirit Rally 2,000.00

4135 · OSU Watch Party 1,485.00

Total 4100 · Revenue - Events 57,162.00

4200 · Revenue - Spirit

4205 · Yard Signs 1,817.60

4210 · All Sports Cards 2,110.25

4215 · Senior Banners 2,020.00

4220 · Spirit Wear 56,299.66

4225 · White Out T-Shirts 6,987.00

4230 · Green Out T-Shirts 4,138.00

Total 4200 · Revenue - Spirit 73,372.51

4300 · Revenue - Concessions

4310 · School Games 33,402.00

Total 4300 · Revenue - Concessions 33,402.00

4400 · Revenue - Membership 17,633.00

Total 4000 · Revenue 181,569.51

4500 · Other Revenue 1,385.00

4600 · Programs

4605 · Good Luck Ads 1,120.00

4610 · Program Gate Sales 1,592.00

4600 · Programs - Other 17,576.00

Total 4600 · Programs 20,288.00

Total Income 203,242.51

Cost of Goods Sold

5000 · Cost of Goods Sold

5100 · Events

5105 · 50/50 Raffle 60.00

5115 · Spaghetti Dinner 988.80

Westlake Demon Athletic Boosters

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Profit & Loss

Accrual Basis

July 2017 through May 2018

	Jul '17 - May 18
5125 · Demon Derby	
5125A · Venue	10,750.00
5125B · Entertainment	1,450.00
5125C · Beverages	172.37
5125D · Supplies/Decor/Printing	1,430.58
5125E · Program	980.00
Total 5125 · Demon Derby	14,782.95
5130 · Spirit Rally	1,064.91
5135 · OSU Watch Party	1,067.99
Total 5100 · Events	17,964.65
5200 · Spirit	
5205 · Yard Signs	1,028.10
5210 · All Sports Cards	100.09
5215 · Senior Banners	4,235.00
5220 · Spirit Wear	38,417.96
5225 · White Out T-Shirts	2,969.55
5230 · Green Out T-Shirts	3,080.00
Total 5200 · Spirit	49,830.70
5300 · Concessions	
5310 · School Concessions	15,458.57
Total 5300 · Concessions	15,458.57
5400 · Membership	1,005.07
5600 · Programs	4,140.42
Total 5000 · Cost of Goods Sold	88,399.41
Total COGS	88,399.41
Gross Profit	114,843.10
Expense	
6000 · Expenses	
6020 · Awards - Fall	1,307.38
6025 · Awards - Winter	936.10
6026 · Awards - Spring	0.00
6030 · Scholarships	3,500.00
6035 · Weight Room	488.80
6040 · W Shop	6,189.21
6100 · Other Expenses	951.78
Total 6000 · Expenses	13,373.27
6200 · Administrative Expenses	
6205 · Bank Fees	61.39
6210 · Credit Card Fees	3,783.98
6215 · Website	707.43
6220 · Postage	90.00
6225 · Printing	1.60
6230 · Supplies	231.84
6235 · Misc	1,467.00
Total 6200 · Administrative Expenses	6,343.24

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Accrual Basis

Westlake Demon Athletic Boosters

Profit & Loss

July 2017 through May 2018

Jul '17 - May 18

7000 · Sports	
7005 · All Sports	8,598.00
7010 · Fall Sports	14,600.00
7015 · Winter Sports	8,115.47
7020 · Spring Sports	16,255.13
Total 7000 · Sports	47,568.60
Total Expense	67,285.11
Net Ordinary Income	47,557.99
Net Income	<u>47,557.99</u>