



**Westlake Demons Athletic Boosters Meeting Minutes
May 3, 2018, 7p**

Motion to approve minutes from April Meeting - Meredith LaVecchia
Second, Ed Blair

Athletic Director's Report

- Tony asked for unspent reserve funds to be used for LAX helmet overage
Motion to allow movement of funds - Laurie Walsh
Second, Meredith LaVecchia
All vote, motion carries
- Tony submitted 2018-2019 requests to WDAB, to be voted on at Executive meeting
- Thank you to Demon Derby committee
- WCS in talks with City of Westlake to add turf to Reid field
- We are working with City, WBL and the Force to improve fields here
- Spring Sports Awards – June 4th at 6p; quick event, no food
- 5/14: Cipollone, Wilson, Musselman presenting drug policy at Board work meeting
 - There was a committee that met that helped inform this policy
- Thank you to concessions, it has been great
- We should be offering cardiac screening through UH soon
- 5/16: commitment day: Kathleen Droba, Sean Padden, Ed Schartman, Chris Droba
- The conference will now have a Sports Information Director to promote the great things in our conference
- Scott Wiley – our Demon voice is now the voice of the Lake Erie Crushers
- Track and Field championships next week; LAX and tennis find out their seeding next week

Officers Reports

President – Gina Redinger

- Open Positions 2018-19
 - Nomination of Jen Rujawitz for Treasurer 2018-2020
Motion to Nominate Jen by Barb Kerr
Second by Ed Blair
Jen accepts nomination,
Nomination will be posted online, and we will vote in June.
- Review of WDAB Committee Changes & Openings
 - NEW>LBMS Gym Uniforms – Under Spirit Wear – Amy Stanton
 - NEW> Combo Non-Concession Volunteers & Team Reps – Cheryl Bansek
 - NEW> Spirit Rally – Under President – OPEN
 - Sports Programs – Under Vice President – OPEN
 - Just to work with printer
 - Coordinate pieces (team photos, etc.)
 - Spaghetti Dinner – Chuck Backus, Bill Chiemelowic
 - Concessions – Jenny Pirnat & Angela Kolocouris
 - Membership – Laurel Clarke
 - Scholarships – Laurie Walsh



- Last Executive Board Meeting for this year will be Sunday, May 6, at 7pm – this is a time change. The Exec Bd. consists of the officers and all committee chairpersons.
- Updates to By-Laws – the by-laws were updated last May/June but never approved or never added to website? Need a by-law review.
 - Will post to website and vote in June

Vice President – Tish Henry *Not present, no report*

Vice President Fundraising – Meredith LaVecchia

- 2018 Recap of Demon Derby
 - 18 coaches attended / volunteered
 - @36K Net profit
 - We have Saturday, March 30 reserved for 2019: Star Entertainment and St. Demetrios
- We are looking more into field sponsorships for 2018-19

Treasurer – Barb Kerr - See attached

Secretary – Lori Jolliffe, no report

Committee Reports

Alumni & Community Relations – Megan Moutoux

- Banner for Parade – Megan will work with Cheryl to coordinate
- 4th of July parade – we will put a shout out to teams to participate
- Hall of Pride
 - Pricing showcases now; there will be Boulevard banners, history / record boards
 - Great, but tedious project - need to catalog and organize all the trophies in storage
 - Need 2-4 additional people on committee to help see this through to completion – help with collection of hardware, cataloging of info
 - Timeframe for “Grand Reveal” Spaghetti Dinner 2019 – Friday, February 1st

Concessions – Christine Brown

- There are still a few volunteer spots open

Membership – Ed Blair

- A couple memberships came in early April
- Membership Structure Review - Barb, Gina, Sandy, Laurel

Publicity – Melissa Grimes

Scholarships – Laurie Walsh

- Winner is selected, and will be announced on 5/24
- Want to move to online applications

Senior Banners – Roberta Rence

Spaghetti Dinner – Jim & Lisa Feldner (*not present, no report*)

Spirit Wear – Kelly Ilg, Fawn Carson

- Winding down the year
- See website for store hours
- Gearing up for fall and store hours

Sports Programs – Gina Redinger

- Spring programs – Track Page
- Still copies left at concessions and with Team Reps



Varsity Jackets – Sharon Prexta

- Sharon will continue next year
- Having jackets in the W Shop has helped sales

Volunteer Coordinator (non-concession) – Cheryl Bansek

Website – Lori Jolliffe – no report

New Business

- The June 7th meeting will serve as WDAB's Annual Meeting where nominations will be approved and will be held at Hooley House. There is no July meeting.
- August 1st information packet to all athletes
 - Good Luck Ads, Yard Sign Order Forms, Photo Day/Senior Banner info
 - Membership/Sports Passes, Spirit Rally?
 - Online Info Up

Motion to adjourn:

First: Kelly Ilg

Second: Ed Blair

Next meeting: June 7, 2018 - 7p – Hooley House

Westlake Demon Athletic Boosters

05/01/18

Balance Sheet

Accrual Basis

As of April 30, 2018

Apr 30, 18

ASSETS

Current Assets	
Checking/Savings	
1000 · Cash	
1005 · Petty Cash - Spirit Wear	350.00
1010 · Checking - First Fed Lakewood	166,891.46
Total 1000 · Cash	167,241.46
Total Checking/Savings	167,241.46
Accounts Receivable	
1100 · Accounts Receivable	2,810.00
Total Accounts Receivable	2,810.00
Other Current Assets	
1200 · Other Current Assets	
1210 · Spirit Wear Inventory	24,201.97
1220 · Spirit Wear PE Uniforms	4,925.25
Total 1200 · Other Current Assets	29,127.22
Total Other Current Assets	29,127.22
Total Current Assets	199,178.68
TOTAL ASSETS	199,178.68

LIABILITIES & EQUITY

Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	22,915.53
Total Accounts Payable	22,915.53
Other Current Liabilities	
2100 · Other Current Liabilities	
2120 · Weight Room	50.00
2200 · Reserves	
2210 · Baseball	2,521.97
2215 · Basketball - Boys	-88.15
2216 · Basketball - Girls	275.00
2220 · Golf - Boys	4.51
2225 · Football	
2227 · FB Golf Outing	
2227A · Golfers	7,600.00
2227B · Sponsors	7,400.00
2227C · Costs	-7,382.50
2227D · Auction/Beverages/Etc	2,396.00
Total 2227 · FB Golf Outing	10,013.50
2225 · Football - Other	273.87
Total 2225 · Football	10,287.37

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Balance Sheet

Accrual Basis

As of April 30, 2018

	Apr 30, 18
2230 · Lacrosse - Boys	813.21
2232 · Lacrosse - Girls	2,646.14
2235 · Soccer - Boys	648.70
2236 · Soccer - Girls	75.23
2240 · Cheerleading	150.00
2245 · Gymnastics	78.60
2250 · Wrestling	60.00
2255 · Softball	1,757.45
Total 2200 · Reserves	19,230.03
Total 2100 · Other Current Liabilities	19,280.03
Total Other Current Liabilities	19,280.03
Total Current Liabilities	42,195.56
Total Liabilities	42,195.56
Equity	
30000 · Opening Balance Equity	57,035.89
32000 · Unrestricted Net Assets	58,771.38
Net Income	41,175.85
Total Equity	156,983.12
TOTAL LIABILITIES & EQUITY	199,178.68

Westlake Demon Athletic Boosters

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Profit & Loss

Accrual Basis

July 2017 through April 2018

Jul '17 - Apr 18

Ordinary Income/Expense

Income

4000 · Revenue

4100 · Revenue - Events

4105 · 50/50 Raffle 1,097.00

4110 · Spaghetti Dinner Advertising 450.00

4115 · Spaghetti Dinner 2,312.00

4125 · Demon Derby

4125A · Ticket Sales 15,999.00

4125B · Horse/Jockey Sales 3,120.00

4125C · Race Sponsor 3,750.00

4125D · Corporate Sponsor 5,500.00

4125E · Derby Program Ad 1,225.00

4125F · Beer/Wine 520.00

4125H · Party on the Patio 4,580.00

4125I · Sideboards 1,300.00

4125J · Silent Auction 5,160.00

4125K · Raffles Tickets 1,700.00

4125M · Jello Shots 1,004.00

4125N · Demon Blanket 820.00

4125O · Races 5,382.00

Total 4125 · Demon Derby 50,060.00

4130 · Spirit Rally 2,000.00

4135 · OSU Watch Party 1,485.00

Total 4100 · Revenue - Events 57,404.00

4200 · Revenue - Spirit

4205 · Yard Signs 1,817.60

4210 · All Sports Cards 2,110.25

4215 · Senior Banners 1,918.00

4220 · Spirit Wear 53,434.66

4225 · White Out T-Shirts 6,987.00

4230 · Green Out T-Shirts 4,138.00

Total 4200 · Revenue - Spirit 70,405.51

4300 · Revenue - Concessions

4310 · School Games 30,439.00

Total 4300 · Revenue - Concessions 30,439.00

4400 · Revenue - Membership

17,633.00

Total 4000 · Revenue

175,881.51

4500 · Other Revenue

1,345.00

4600 · Programs

4605 · Good Luck Ads 1,120.00

4610 · Program Gate Sales 1,535.00

4600 · Programs - Other 17,376.00

Total 4600 · Programs

20,031.00

Total Income

197,257.51

Cost of Goods Sold

5000 · Cost of Goods Sold

5100 · Events

5105 · 50/50 Raffle 60.00

5115 · Spaghetti Dinner 988.80

Westlake Demon Athletic Boosters

Profit & Loss

05/01/18

July 2017 through April 2018

Accrual Basis

		Jul '17 - Apr 18
5125 · Demon Derby		
5125A · Venue		10,750.00
5125B · Entertainment		1,450.00
5125C · Beverages		172.37
5125D · Supplies/Decor/Printing		788.10
5125E · Program		980.00
Total 5125 · Demon Derby		14,140.47
5130 · Spirit Rally		1,064.91
5135 · OSU Watch Party		1,067.99
Total 5100 · Events		17,322.17
5200 · Spirit		
5205 · Yard Signs		1,028.10
5210 · All Sports Cards		100.09
5215 · Senior Banners		4,235.00
5220 · Spirit Wear		38,417.96
5225 · White Out T-Shirts		2,969.55
5230 · Green Out T-Shirts		3,080.00
Total 5200 · Spirit		49,830.70
5300 · Concessions		
5310 · School Concessions		15,019.41
Total 5300 · Concessions		15,019.41
5400 · Membership		1,005.07
5600 · Programs		3,440.42
Total 5000 · Cost of Goods Sold		86,617.77
Total COGS		86,617.77
Gross Profit		110,639.74
Expense		
6000 · Expenses		
6020 · Awards - Fall		1,307.38
6025 · Awards - Winter		936.10
6026 · Awards - Spring		0.00
6035 · Weight Room		488.80
6040 · W Shop		6,189.21
6100 · Other Expenses		951.78
6000 · Expenses - Other		-115.00
Total 6000 · Expenses		9,758.27
6200 · Administrative Expenses		
6205 · Bank Fees		59.64
6210 · Credit Card Fees		2,932.20
6215 · Website		658.83
6220 · Postage		90.00
6225 · Printing		1.60
6230 · Supplies		101.35
6235 · Misc		1,367.00
Total 6200 · Administrative Expenses		5,210.62

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July 2017 through April 2018

Accrual Basis

Jul '17 - Apr 18

7000 · Sports	
7005 · All Sports	11,200.00
7010 · Fall Sports	18,600.00
7015 · Winter Sports	8,170.00
7020 · Spring Sports	16,525.00
Total 7000 · Sports	54,495.00
Total Expense	69,463.89
Net Ordinary Income	41,175.85
Net Income	<u>41,175.85</u>

