



## Westlake Demons Athletic Boosters Meeting Minutes June 8, 2017

Motion to open meeting: Roberta Rence  
Seconded by Carolyn Hanson

### **Athletic Director's Report – Tony Cipollone**

- Staff changes:
  - Emily Stephenson – new head Swim Coach
  - Brendan Zepp – Assistant AD; role: covering games; he is working on admin cert; he will do addtl things – admin, mentor
  - Berlekamp – head golf coach
  - JV Golf, B/G: Meadowdood – Stephanie Xenos
  - Wrestling coach – still looking
- Filling assistant coach positions soon
- Field / facility updates
  - Upper field will be JV softball only
  - V Baseball / SB: Warning tracks will be dressed up a bit
  - No new track this summer – a couple reasons; need to figure out how/when; 500-600K to do it right
- Fall schedules are pretty much complete
- Items / budget for 201-18 needs presented to Exec Board (see attached)
  - Board will discuss
  - Additional funds requested for “platform package” – online strength and conditioning program

### **Officers Reports**

#### **President – Ed Blair**

- Asks for motion to discuss items Tony wants funded
  - Megan Moutoux motions; Tish Henry seconds
    - No objections to funding requests
    - Additional stuff to be funded as requests come in
    - All vote, motion passes
- ByLaws – not quite online yet; posting soon
- **Elect New Officers**
  - Motion to elect new officers made by Megan Moutoux, Lori Jolliife seconds
  - Gina Redinger - President: 2 year term
  - Meredith LaVecchia – VP, Fundraising: 2 year term
  - Tish Henry – VP: 1 year term
  - Gina, Meredith, Tish accept nominations
  - All Vote, motion Passes



**2017 – 2018**

**EXECUTIVE BOARD**

President	Gina Redinger
Vice President	Tish Henry
Vice President, Fundraising	Meredith LaVacchia
Secretary	Lori Jolliffe
Treasurer	Barb Kerr

**Vice President – Roberta Rence**

- Scholarships – done and appreciative
- Photo bids out today

**Vice President Fundraising – Gina Redinger**

- Met with Mr. Wilson – appreciative of funding efforts for baseball field
- Good to go for Spirit Rally – 8/16
  - Screaming Armadillos playing
  - Youth Football and Baseball will be there
  - Food trucks, dunk booth, games: football, soccer, face painting
- 8/1: need ducks in a row – we will have packet of info for them
  - Membership form
  - One-pager with all WDAB info
- Lori / Tish: line up the team liaisons; get them involved
- July 15 – need info all set
- Digital displays - research in process
- New Demon on W Logo will be added to logo library

**Treasurer – Barb Kerr – see attached report**

- Highlights: Derby / Concessions / Membership
- Funded over 64K in athletics
- Expenses – please submit by EOM
- Submitting short tax year; need new officers to go to bank

**Secretary – Lori Jolliffe**

- Sign in please



### **Committee Reports**

**Alumni & Community Relations – Megan**

**Moutoux**

- July 4<sup>th</sup> parade – we want all to participate

**Concessions – Christine Brown**

**Membership – Sandy Blair**

**Publicity - Elise Orr**

**Scholarships - Roberta Rence**

**Senior Banners – Roberta Rence**

**Spirit Wear – Kelly Ilg, Fawn Carson**

- New processing system coming soon

**Sports Programs – Gina Redinger**

**Team Liaisons – Ed Blair**

**Varsity Jackets – Sharon Prexta**

**Volunteer Coordinator (non-concession) –**

**Cheryl Bansek**

**Website – Lori Jolliffe**

**Motion to adjourn: Kelly Ilg; Fawn Carson seconds**

**Next meeting: August 3, 2017, 7p - Westlake High School**

Spring sports		
Baseball	Field maintenance items	\$1,000.00
	Cold weather jackets	\$4,000.00
Softball	Field Maintenance items	\$1,000.00
Boys Track and Field	Hurdles	\$1,500.00
Girls Track and Field	Pole Vault supplies	\$1,000.00
Boys Lacrosse	Helmets	\$1,500.00
Girls lacrosse	Full set of uniforms	\$4,025.00
Boys Tennis	Indoor Time	\$2,500.00
<b>Total</b>		<b>\$16,525.00</b>

General requests		
Hudl	\$4,500.00	
Weight room upgrades	\$3,000.00	
New ticket scanners	\$2,500.00	
Platform S/C package	\$1,200.00*	
Fall Requests	\$18,600.00	
Winter Requests	\$7,500.00	
Spring Requests	\$16,525.00	
<b>Total</b>	<b>\$53,825.00</b>	

TEAM	ITEM	Approximate Cost
Football	Travel Bags	\$4,500.00
Boys Soccer	Full Set Home	\$3,000.00
LBMS	Cheer uniforms	\$3,000.00
Girls Soccer	Back pack travel bags	\$2,200.00
	Portable goals	\$400.00
Girls Tennis	Indoor Time	\$1,000.00
Girls VB	Long sleeve uniforms	\$1,000.00
Boys Golf	New bags	\$1,000.00
Girls Golf		
Boys XC	Uniforms	\$2,500.00
Girls XC		
Cheerleading		
<b>TOTAL</b>		<b>\$18,600.00</b>

Winter sports		
Boys Basketball	Training items	\$1,500.00
Girls Basketball		
Wrestling		
Swimming and		
Gymnastics	offset indoor time	\$2,500.00
Hockey	New helmets	\$2,000.00
LBMS	LBMS-uniforms-wrestling	\$1,500.00
<b>Total</b>		<b>\$7,500.00</b>

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## Westlake Demon Athletic Boosters

## Profit &amp; Loss

06/07/17

June 1, 2016 through June 8, 2017

Accrual Basis

Jun 1, '16 - Jun 8, 17

## Ordinary Income/Expense

## Income

## 4000 · Revenue

## 4100 · Revenue - Events

4105 · 50/50 Raffle	5,730.50
4110 · Spaghetti Dinner Advertising	700.00
4115 · Spaghetti Dinner	1,729.00
4120 · Golf Outing	13,079.89
4125 · Demon Derby	
4125A · Ticket Sales	19,520.00
4125B · Horse Sales	8,944.00
4125C · Race Sponsor	2,750.00
4125D · Corporate Sponsor	4,000.00
4125E · Derby Program Ad	925.00
4125F · Beer/Wine	1,040.00
4125G · Patio Cooler	1,040.00
4125H · Party on the Patio	4,270.00
4125I · Sideboards	1,250.00
4125J · Silent Auction	3,785.00
4125K · Raffles Tickets	1,677.00
4125L · NBA Trophy	100.00

Total 4125 · Demon Derby	49,301.00
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Total 4100 · Revenue - Events	70,540.39
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## 4200 · Revenue - Spirit

4205 · Yard Signs	4,190.00
4210 · All Sports Cards	1,074.00
4215 · Senior Banners	2,510.00
4220 · Spirit Wear	45,539.50
4225 · White Out T-Shirts	6,409.00
4230 · Green Out T-Shirts	4,730.00

Total 4200 · Revenue - Spirit	64,452.50
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## 4300 · Revenue - Concessions

4310 · School Games	37,196.72
4320 · Donut Sales	1,805.00

Total 4300 · Revenue - Concessions	39,001.72
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## 4400 · Revenue - Membership

26,430.00
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Total 4000 · Revenue	200,424.61
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## 4500 · Other Revenue

585.00
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## 4600 · Programs

4605 · Good Luck Ads	605.00
4610 · Program Gate Sales	1,160.00
4600 · Programs - Other	21,211.00

Total 4600 · Programs	22,976.00
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## Total Income

223,985.61
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## Cost of Goods Sold

## 5000 · Cost of Goods Sold

## 5100 · Events

5110 · Spaghetti Dinner Advertising	17.75
5115 · Spaghetti Dinner	889.58

**Westlake Demon Athletic Boosters**  
**Profit & Loss**  
 June 1, 2016 through June 8, 2017

	Jun 1, '16 - Jun 8, 17
5125 · Demon Derby	
5125A · Venue	11,500.00
5125B · Entertainment	1,500.00
5125C · Beverages	168.00
5125D · Supplies/Decor/Printing	1,097.18
<b>Total 5125 · Demon Derby</b>	<b>14,265.18</b>
<b>Total 5100 · Events</b>	<b>15,172.51</b>
5200 · Spirit	
5205 · Yard Signs	992.35
5210 · All Sports Cards	96.03
5215 · Senior Banners	5,684.00
5220 · Spirit Wear	35,580.43
5225 · White Out T-Shirts	2,876.25
5230 · Green Out T-Shirts	2,900.00
<b>Total 5200 · Spirit</b>	<b>48,129.06</b>
5300 · Concessions	
5310 · School Concessions	18,464.44
5320 · Donuts	1,060.00
<b>Total 5300 · Concessions</b>	<b>19,524.44</b>
5400 · Membership	7,900.30
5600 · Programs	6,148.68
<b>Total 5000 · Cost of Goods Sold</b>	<b>96,874.99</b>
<b>Total COGS</b>	<b>96,874.99</b>
<b>Gross Profit</b>	<b>127,110.62</b>
<b>Expense</b>	
6000 · Expenses	
6015 · Other Events	252.64
6020 · Awards - Fall	1,163.10
6025 · Awards - Winter	447.65
6030 · Scholarships	2,250.00
6100 · Other Expenses	410.00
<b>Total 6000 · Expenses</b>	<b>4,523.39</b>
6200 · Administrative Expenses	
6205 · Bank Fees	634.74
6210 · Credit Card Fees	2,741.61
6215 · Website	1,042.93
6220 · Postage	148.50
6225 · Printing	17.50
6230 · Supplies	204.40
6235 · Misc	138.10
<b>Total 6200 · Administrative Expenses</b>	<b>4,927.78</b>
7000 · Sports	
7005 · All Sports	7,999.00
7010 · Fall Sports	34,200.00
7015 · Winter Sports	2,500.00
7020 · Spring Sports	19,526.78
<b>Total 7000 · Sports</b>	<b>64,225.78</b>
<b>Total Expense</b>	<b>73,676.95</b>
<b>Net Ordinary Income</b>	<b>53,433.67</b>
<b>Net Income</b>	<b>53,433.67</b>



## Westlake Demon Athletic Boosters

## Balance Sheet

As of June 8, 2017

06/07/17

Accrual Basis

	Jun 8, 17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000 · Cash	
1005 · Petty Cash - Spirit Wear	350.00
1010 · Checking - First Fed Lakewood	108,995.33
Total 1000 · Cash	109,345.33
Total Checking/Savings	109,345.33
Other Current Assets	
1200 · Other Current Assets	
1210 · Spirit Wear Inventory	5,983.47
1220 · Spirit Wear PE Uniforms	4,115.09
Total 1200 · Other Current Assets	10,098.56
Total Other Current Assets	10,098.56
Total Current Assets	119,443.89
<b>TOTAL ASSETS</b>	<b>119,443.89</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 · Other Current Liabilities	
2120 · Weight Room	50.00
2200 · Reserves	
2210 · Baseball	1,786.97
2215 · Basketball - Boys	669.85
2220 · Golf - Boys	4.51
2225 · Football	2,804.71
2230 · Lacrosse - Boys	-204.29
2232 · Lacrosse - Girls	1,507.63
2235 · Soccer - Boys	38.35
2236 · Soccer - Girls	2,088.00
2240 · Cheerleading	150.00
2245 · Gymnastics	78.60
Total 2200 · Reserves	8,924.33
Total 2100 · Other Current Liabilities	8,974.33
Total Other Current Liabilities	8,974.33
Total Current Liabilities	8,974.33
Total Liabilities	8,974.33
Equity	
30000 · Opening Balance Equity	57,035.89
32000 · Unrestricted Net Assets	21,570.76
Net Income	31,862.91
Total Equity	110,469.56
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>119,443.89</b>



