



**Westlake Demons Athletic Boosters Meeting Minutes  
April 15, 2021 – Zoom Meeting**

**Athletic Director's Report: Tony Cipollone – moved report to end of meeting**

**Vice President: Dana Wolfe- called meeting to order**

- **Approval of March Minutes –**
  - **Motion: Laura Lett**
  - **Second: Delicia Ostrowski**
  - **Motion carried, minutes approved - update vote for Slate of Officers Vote to June 3<sup>rd</sup> meeting – was initially to be voted on at today's meeting**
- **Open Positions for next term:**
  - **Public Relations**
  - **Spirit Rally**
  - **Capital Improvement**
  - **Spaghetti Dinner – waiting to hear from Meredith & Amy if they are going to continue to chair this committee**
  - **Sports & Corporate Sponsors**
  - **Veteran's Day**

**Vice President: Dana Wolfe**

- Met with Kona Ice – will be present at softball, baseball & track – WDAB to receive 20% of proceeds of sales – corporate sponsor at \$500 level – Kona asked about being present at football and Dana explained that is Music Booster concessions – cannot speak for them
- Working on online fundraiser - Jane Peer is heading committee to raffle baskets from Demon Derby - goal to raise \$20,000 – using platform “Rally-Up” to sell raffle tickets – should be launching May 1 – will send info to Marti for PR & Amy for social media

**Treasurer: Tricia Balch**

- Finally closed First Federal Account
- As of 4/6/21 –balance is around \$120,000 – not including team reserves

**Secretary: Ivy Arndt**

- Please send in emails if not able to attend meeting with any committee updates

**Committee Reports**

**Alumni & Community Relations: Megan Moutoux**



- Appears that July 4<sup>th</sup> parade will happen – will get communication to coaches & team reps
- Attended 2 alum meetings this week – currently working on 2021 recommendations for Hall of Fame – should have announcements by May
- Will continue to promote Hall of Fame at Homecoming
- Dana mentioned there are some items available in WShop to hand out at parade – Megan will do an inventory of what she has and see what else might be needed to hand out (Frisbees)
- Virnette asked if coaches are encouraged to be at parade- yes Megan and Tony will reach out to invite coaches and encourage to participate

#### **Concessions, Laura Lett**

- Spring starting off slowly but picking up – so far \$850 at concessions
- Boys track brings in more money than girls track at concessions

#### **Membership: Laurel Clarke**

- Issues with website – giving an error message – Tim will check and get fixed
- For next year who are we using and will we have passes – HomeTown Ticketing? Will we go back to passes or do give away like this year – do bring in more money to WDAB with no passes
- People do ask about the passes - they are missed
- A few new members from Senior parents – about 5 or 6 – have to be a member in order for student to be considered for scholarship

#### **Public Relations: Marti Bowman**

- Vintage Gear sales press release received local coverage
- Will do press around Derby
- Will do press on scholarships as well – will work with Amy for social media posts

#### **Scholarships: Laurie Walsh**

- Marti – covering for Laurie
- All applications due this week – has a committee reviewing and looking over
- Recommendations should be made as soon as next week

#### **Senior Banners: Jessica Hennessey**

- Most banners are up – waiting on softball and boys lacrosse
- Noticed the banners are not holding – possibly due to weather – WDAB has replaced a few due to damage
- If any seems the banners need fixed – flapping – let Jessica, Dana or Tim know to fix with zip ties

#### **Social Media: Amy Havelka**

- Send Amy anything to post
- Derby and scholarship coming up
- Will continue to send about concession sign-up



### **Spaghetti Dinner: Meredith LaVecchia & Amy Stanton**

- Not present
- Dana reached out – Meredith and Amy will follow-up if they are going to continue – asked to be given a few days to consider – will update Dana

### **Spirit Rally: Dana Hartup**

- Not present
- Need a chair to take over – will need sooner than later as the Rally is usually held in August
- Good foundation based on what the Hartup have done – should be any easy transition for whoever takes over

### **Corporate Sponsorships: Dana Wolfe**

- Already spoke about Kona Ice

### **Sports Programs: Dianne Gallagher**

- Spring programs are at the printer – should see proof soon – should have final product next week
- Will be distributed for sales concession stands and given to parent reps to sell

### **Volunteer & Team Reps: Carrie Rendziak**

- Continue to send to Carrie any communications that need send to parent reps
- Talked about creating a “volunteer job description” for parent reps

### **Varsity Jackets: Sharon Prexta**

- Not present
- Not as much interest – Tony mentioned to post on the website that there are still jackets available
- Can try on in WShop if anyone is interested

### **The W Shop/Truck: Jenny Pirnat – not present – sent report**

- We made \$322 selling old uniforms at our Vintage Westlake Gear Sale. It brought a lot of people into the W Shop, doing over \$600 in sales that day.
- I would like to have an "End of the Year Sale" the last week of May or first week of June. Maybe mark everything off 10% or 15% plus mark down some of the tshirts that we have had for a while. Thoughts?
- I will do inventory the week after school ends - June 15th - 17th. Will get a schedule out and ask for volunteers soon.
- Tony mentioned there are still older football jersey that could be used to sell as “vintage”



**Website: Tim Bihn**

- Some errors – will look into and get with website company to try and get issues worked out

**Yard Signs: Carrie Rendziak**

- Sold 29 Spring yard signs

**LBMS Representative – Delicia Ostrowski**

- Nothing to report – there is a parent who might be interested in working concessions at LBMS

**Athletic Director Report 4/15/21**

Thanks Coach Boeckman (cheerleading) and Coach O'Brien for joining the meeting today

**1. Requests/Financial/Guest**

- Hitting wall installed – not able to get WDAB on the wall but will try to get on fencing**
- Padding was delivered today-hardware missing – received an anonymous donation for baseball**
- State of financial affairs in athletics-presentation-any further questions**
- About 200 students have been vaccinated and about 80% of staff has been vaccinated**

**2. Thank you to all/Congrats/Prayers/Volunteer opportunities**

- Thanks to our maintenance crew for making our fields and stadium nice**
- The Senior banners look great**
- Volunteer opportunities**

**i. Michael O'Donnell**

**ii. Rec Center (jobs and volunteers)**

**3. Updates**

- Spring Sport updates**

**i. Senior Nights/Days**

- 1. 4.28-Softball**
- 2. 5/1-Baseball**



3. 5/4-Girls Track
4. 5/10-Boys Track
5. 5/13-Boys Lacrosse
6. Tennis has one senior may do something before a home match
7. June 1 and June 2 for Spring Sport Awards (more details to come)

## ii. Met with School Pride and Central Graphics

### 1. Show-maybe print out copies

#### b. Fall sport WHS Schedules

.Most are up to date on website (Golf is not and Girls Tennis is partial)

#### c. Will be working on the winter schedules (most are complete)

#### d. Working with VNN-they have a new link from arbiter to their schedules

## NEW BUSINESS:

- Will move vote for slate of officers to June 3<sup>rd</sup> meeting
- *Motion to adjourn: Megan Moutoux*
- *Second: Delicia Ostrowski*  
*All vote- motion carries to adjourn*

Next meeting:

Thursday, May 6, 2021 – Zoom @ 7PM

## In Attendance:

- Tim Bihn
- Dana Wolfe
- Tricia Balch
- Ivy Arndt
- Delicia Ostrowski
- Virnette Brown
- Carrie Rendziak
- Laura Lett



- Laurel Clark
- Marti Bowman
- Coach O'Brien
- Coach Bianca
- Amy Havelka
- Tony Cipollone
- Megan Moutoux



Balance Sheet

<b>WDAB BALANCE SHEET</b>		
		Balances as of 4/1/2021
First Federal of Lakewood	179,058.08	
PNC	27,490.05	
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	<b>206,548.13</b>	Total Cash in WDAB Bank Accounts
Capital Investment	<b>6,800.00</b>	Earmarked for Baseball Field Improvement
WDAB Team Reserve Balance	<b>66,623.17</b>	
Restricted Cash		Total Budget Paid to Date
WDAB Budget	<b>5,140.00</b>	\$59,433.14
WHS/Tony Budget	<b>8,079.85</b>	
<b>AVAILABLE MONIES</b>	<b><u>\$119,905.11</u></b>	
<b>Budget Approved 11/5/20</b>	<b>44,128.50</b>	Increased by 2500.00 at Nov Board Meeting (Gymnastics)
<b>WDAB Budget</b>	<b>28,000.00</b>	Programs, Banners, Spirit Wear, Yard Signs, Membership Give Aways, Website, Etc..